📝 NOTES FROM THE DIRECTORS

Office of Educational Accountability

Assessment Snapshot Reminder
As outlined in our recent OEA/OSA Newsletter, the accountability report cards will rely on student demographics collected through WISEdata's assessment snapshot. The assessment snapshot is coming up – it will be taken on May 30. The snapshot data will be a key source of student attributes that we use when publicly reporting assessment results – in both the report cards and in WISEdash. As such, it is critical that districts carefully review the data in their local student information system so that the WISEdata snapshot is accurate. Taking the time to ensure data quality now will alleviate districts of any errors – and surprises – when the report cards are released in the fall. If you have questions about the upcoming assessment snapshot or WISEdata in general, the WISEsupport team can help!

Laura
Laura Pinsonneault, Director
Office of Educational Accountability

Office of Student Assessment

OSA OFFICE HOURS WEBINAR
Our next OSA Office Hours webinar is scheduled for **tomorrow**, Thursday, May 18th from 9:30 - 10:30 a.m. Access information for the webinar is as follows:
- From your computer, go to the GlobalMeet login page.
- Choose "Enter as a guest."
- Enter your name and email address (you do NOT need to "Register").
- Click "JOIN MEETING."
- Connect audio. The preferred option is to "Call My Phone." *(A supplemental calendar invite containing a one-page audio connection reference guide will be emailed prior to the webinar.)*

If you are not able to join us, the recorded webinar will be available on our website within about a week.

Viji
Viji Somasundaram, Director
Office of Student Assessment

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE

Forward Exam

- **Forward Exam District Survey**
  Data Recognition Corporation (DRC) and DPI are seeking feedback from districts on the 2017 Forward Exam Test Administration. The survey, found here, includes questions about district experiences with eDIRECT, INSIGHT, online resources created for test administration, DRC's help desk, and more. We estimate the survey will take approximately 10-15 minutes, and is intended to be completed primarily by district assessment coordinators (DACs) and district technology coordinators (DTCs). Please help us improve your experience by completing this survey no later than May 30, 2017.

- **Forward Exam Educator Involvement Opportunities**
  DPI is recruiting Wisconsin educators to participate in **New Item Review** meetings for the Forward Exam. For each event, we will be recruiting five to six individuals (including special education and English language educators) in each of the content areas and grade levels listed. An application is now available on our Educator Involvement web page. Please pass this information along to school and district staff. All applications should be submitted to osamail@dpi.wi.gov **no later than May 19**.

ITEM REVIEW			
Committee	**Grade Span**	**Meeting Dates**	**Meeting Duration**
ELA and Mathematics	3-4 5-6 7-8	July 31-August 2	3 days
Science	4, 8	August 3-4	2 days
Social Studies	4, 8, 10	August 3-4	2 days

- **Student Reports**
  Forward Exam student reports and summaries will be posted to eDIRECT in late June. The hard copies of individual student reports will be mailed to districts in late July.

ACT HIGH SCHOOL ASSESSMENTS

ACT with writing and ACT WorkKeys

- **Deadline extended to enter Did Not Test Information into PearsonAccess[Next]**

  - Test Coordinators complete ACT State Use Question #5 and WorkKeys State Use Question #1 in PearsonAccessNext for examinees that did not test.
  - Test coordinators have until **today, May 17, at 11:59pm** to enter this information in PA[Next].
  - Instructions can be found in the *ACT Administration Supplement* and *ACT WorkKeys Administration Supplement*
  - Please refer to the email from State Testing <statetesting@act.org> sent on 3/16 and 4/27 for more details.

- **WorkKeys Score Report Distribution Information**
    - In mid-June, printed ACT WorkKeys reports ([Memo to Examinee](#) and [Summary for Examinee](#)) will be sent to the attention of school test coordinators from ACT. These reports include statements about setting up a myworkkeys.com account. Students who earn NCRCs do not have to set up accounts. Students' myworkkeys.com accounts are automatically created if the student earns a [National Career Readiness Certificate](#) (NCRC).
    - By late July, DPI will distribute students' myworkkeys.com log-in and password information and NCRCs to districts via SAFE.
    - Districts and schools should distribute logins/passwords so students can log into myworkkeys.com
    - Districts and schools should print the NCRCs from SAFE and distribute to students.

Reminders
- **Shipments to Expect this Summer**
    - Printed individual reports for students assessed with ACT non-college reportable accommodations will be mailed to test coordinators in late June.
    - Printed WorkKeys student reports will be mailed to test coordinators in mid-June.
    - ACT district- and school-level aggregate "Profile" reports will be printed and mailed in mid-July.
    - Student level data file will be sent to districts in mid-July.

The CDs and ACT Profile reports are shipped in a plain, white cardboard envelope with a FedEx shipping label and the return address in the top left corner as ACT, Inc., 2727 Scott Boulevard. Please inform your employees who will be available at the school and district offices this summer that these shipments contain ACT reporting information and it should be handled securely. Also, please make necessary plans to provide this information to the relevant staff for appropriate use of this data internally. **Note that the results are embargoed until the statewide press release this fall, and the data should not be shared publicly until then.**

Aspire Early High School
- **Entering Will Not Test Reasons for Students in Aspire Portal (deadline May 30)**
    - Choose the reason from the drop down menu in the Student's Profile under the Testing Accountability tab.

- **Test Session End Date Defaults to 2 Weeks After Start Date**
    - It has recently come to our attention that the Aspire portal defaults to a 2-week testing window and test sessions automatically close 24 hours after the indicated end date for that session.
    - To avoid test sessions closing before testing is completed, test coordinators should edit the test session end date to match the end of the Wisconsin test window.

Edit Test Details

1 Test Selection

Test* | Early High School English (Online) | ☰

2 Testing Schedule

Start Date* | End Date*
05/11/2017 📅 | 05/26/2017 📅

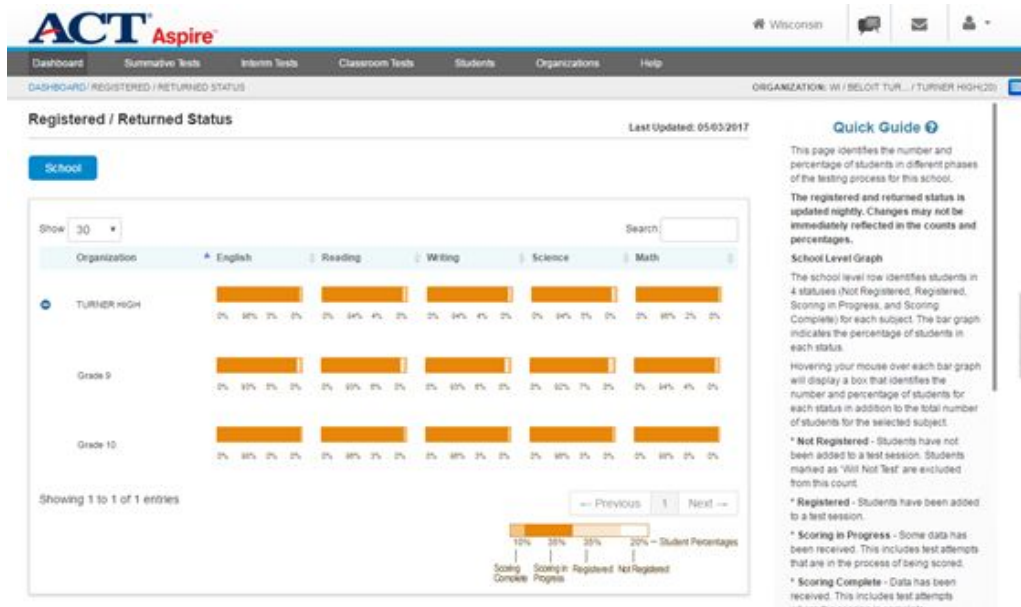| ‹ | | May 2017 | | | › |
Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Daily Test Window

☐ 24-hour testing

Start Time* | End Time*
08:00 AM ⏱ | 04:00 PM ⏱ | Enable Daylight Savings

Times displayed in Central Standard Time (UTC
Daily Test Schedule

☑ ☑ ☑ ☑ ☑ ☐ ☐
M T W T F S S

- **If a student is absent on test day: How to add students to new test sessions**
  - If a student was absent and did not test during the original selected test sessions dates and a test session has closed, this student can be placed in new test session without requesting a reinstatement.
  - This applies for all students who did not log into TestNav prior to the session being closed and is indicated by the Did Not Test status for the student. See screenshot below.

Show | 30 ▼ | students

| ☐ **Student** | ▲ **Status** | **Answered/Total** |
| ☐ **E, Nick** DOB:5/29/06 Grade 9 Student Id:052977 | ⚙ Did Not Test | 0 / 60 |

  - See Portal User Guide starting on p.56 for adding students to test sessions.

- **Monitoring Aspire test completion**
  - The Monitoring Dashboard in the Aspire portal is not updating regularly.
  - In order to accurately monitor test completion, schools should use the Registered/Returned Status Report.
  - At the school level within the portal, Registered/Returned allows staff to see which students have not completed testing.

🔵 **OSA**
Office of Student Assessment

Reminders

- **Before you request a reinstatement…**
  - Does one of these situations apply?
    - bathroom break
    - technology problems where student is kicked out
    - power outage
    - student illness
  - **If one of the situations listed above applies, do not force close or request reinstatement.** Rather, first try to have the student logout of TestNav. Exiting TestNav this way allows the student to resume testing when he or she returns and pick up where they left off. If problems remain, call the Aspire help desk.
  - The list above is not inclusive of all situations that apply. See instructions for exiting and resuming a test for details or call Aspire help desk or OSA with questions.

Reading Readiness

- *2017-18 School Year*
  - For the 2017-18 school year, the reading readiness requirement will remain the same as the 2016-17 school year. Districts will be required to assess for reading readiness all four-year-old kindergarten through second grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

- *REIMBURSEMENTS*
  - DPI will be issuing reimbursement checks to districts within the next two months. If you have questions, please contact Duane Dorn at 608-267-1069 or duane.dorn@dpi.wi.gov.

ACCESS for ELLs

Reminders

- **INFORMATION ON STANDARD SETTING IMPACTS**
  - Last summer WIDA undertook a Standard Setting. This revised the ACCESS for ELLs Cut Scores.
  - Student Progress will look different on ACCESS this year. Information on this change can be found [here](#).
    - Please note the overview flier and parent information on that page.
  - Recorded webinars explaining the changes can be found [here](#).
  - Information on student growth and future ESSA accountability plans are available [here](#).

- **English Language Proficiency (ELP) SCREENER CHANGES for 2017-18**
  - For Grades 1-12
    - WIDA will be discontinuing the W-APT on August 31.
    - The new screener for these grades is called the WIDA Screener.
    - The WIDA Screener is essentially the current ACCESS test with fewer questions.
    - Administration is identical, but speaking and writing are scored locally.
    - Paper versions are available for purchase, while the online version is free.
      - <u>Full kits are available, although many components can be downloaded free of cost.</u>
      - <u>Districts must purchase at minimum student test booklets (response booklets can be printed locally) and audio files.</u>
    - MODEL will not be allowed as a screener for grades 1-12 after this school year, as it's no longer completely aligned with the ACCESS for ELLs test due to last summer's Standard Setting. (See above.)
  - For Kindergarten
    - You can use either the K-WAPT or the K-MODEL for screening.
    - The K-WAPT remains free, and the K-MODEL is still a district purchase.
  - Training
    - Available now on the WIDA Website [here](#).
    - Add privileges for your staff under "My Account & Secure Portal" > "User Account & Training Status". Check off the 'Screener' box.
  - WIDA Screener Now Available
    - Look for an email from DRC with information on this topic sent on May 8.
    - Add user permissions in the WIDA Assessment Management Systems (AMS) to allow staff to administer the Screener.

Dynamic Learning Maps (DLM)

Reminders

- **Test Participation-** There have been several questions regarding participation with the DLM. If a student completed two or more testlets in a content area, they are considered a test participant. If for some reason a student did not complete all of the required testlets, the student's' score will be impacted based upon the number of testlets and items completed.

New Option to Include Star Data in WISEdash

DPI has partnered with Renaissance to enable Wisconsin districts that administer the Star assessments the ability to share and view their Star data on WISEdash for Districts. After performing some initial data preparation, a district can authorize data sharing with DPI by executing a Renaissance Data Authorization Form through the Renaissance Place. This takes a few simple steps and you can get started right away by emailing support@renaissance.com to request that your Star data be shared with WISEDash for Districts. Once approved, test results will begin flowing into WISEdash every weekend.

WISEdash currently supports mathematics and reading, with planned enhancements for early childhood literacy at a later time. Available performance measurements include scaled score, national percentile rank, Student Growth Percentile, response to intervention categories and expected Forward Exam performance categories. Additional measurements and categories are available for individuals within the Student Profile - Star dashboard.

DAC DIGEST DIGESTIBLES

Important Dates to Remember		
April	24-May 26: ACT Aspire testing window	Aspire
May	5: Forward and DLM test window closes	DLM
	15: Deadline to enter not tested reasons in PearsonAccessNext	ACT/WK
	18: OSA Office Hours Webinar	
	26: Aspire test window closes	**Aspire**
	30: Deadline to enter will not test reasons in Aspire portal.	Aspire

Important Tasks to Remember	
❏ Manage users and permissions in the Aspire portal. ❏ Assign room supervisors and proctors the Educator role in the Aspire portal. ❏ Upgrade to TestNav 8.8 for Aspire testing. ❏ Setup Proctor Cache for Aspire. ❏ Enter personal needs profile in Aspire portal. ❏ Set up online test sessions in Aspire portal. ❏ Conduct test staff training session. ❏ Print student authorization tickets and store in a secure place.	Aspire Early High School
❏ Plan for WIDA Screener Implementation for Fall 2017.	ACCESS
❏ Look for score report information later this summer.	DLM
❏ Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ.	Reading Readiness

Online Resource Highlights

As new resources are posted to our website, we will include them here for your convenience. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
ACT and WorkKeys Report Schedule	Descriptions and delivery dates for district, school, and student-level reports	ACT/WorkKeys
ACT Data and Results	DPI webpage with links to sample reports and resources for understanding and using ACT reports	
TestNav 8 Online Support page	Information on upgrading TestNav to 8.8	Aspire
ACCESS for ELLs Calendar	Provides an overview of relevant 2017-18 dates	ACCESS
Standard Setting Impacts	Information on this year's score changes	
OSA Office Hours Webinar - **3/16 recording now posted**	The DAC Resources and Trainings page will house our recorded webinar, as well as the accompanying PowerPoint presentation.	General
Report Card Resources	Various resources to assist in understanding, explaining, and using the 2015-16 school and district report card data	OEA